



## Service Before Self

A motto is a vivid reflection of the mettle that goes into the making of an institution or an organization. Our motto is a constant reminder that the well-being and safety of others always come prior to our own welfare, comfort and security.

We believe in the saying  
"Thy need is greater than mine."

# Personal Memoranda

Recent Passport  
Size  
Colour  
Photograph  
(In school uniform)

Name of the Student: ..... Day Scholar/Boarder (Please tick)  
Admission No.: .....  
Class: ..... Section: ..... DOB: .....  
House: ..... Blood Group: .....  
Father's Name: ..... Tel: .....  
Office Address: .....  
Mother's Name: ..... Tel: .....  
Residential/Postal Add: ..... Street/Bye Lane: .....  
Area: ..... P.O.: ..... Dist: .....  
City: ..... State: ..... Pin: .....  
Mobile No.: 1) ..... 2) ..... Emergency Contact No.: .....

Father's Signature ..... Mother's Signature .....  
E-mail: 1) ..... 2) .....  
Class Teacher's Name: 1) ..... 2) ..... 3) .....

Siblings in DPS Guwahati (If any):

No.	Name	Class/Sec	Admission No.
1.	.....	.....	.....
2.	.....	.....	.....

Bus No. (to the school): ..... Bus Stop: .....  
Bus No. (from the school): ..... Bus Stop: .....

PS : Please notify to the Data Base Manager in writing in case of any changes.

# Message from the Principal

Dear Students

A hearty welcome to the academic session 2016-17!!

Dipsites are the carriers of the morals and values imparted by DPS Guwahati. Every new entrant is soon embraced into its dynamic fold.

Over the years DPS Guwahati has endeavoured to instil such values in its students that would hold them in good stead in their future life as well. Discipline is one of the greatest values that our school has sought to inculcate in them. The almanac is a small tool which will go a long way in helping parents and students to gain knowledge of school activities and policies. Parents and students are requested to complete the memoranda page 1 of the school almanac and go through it regularly. Students are required to read rules and regulations along with the activity calendar carefully as it will help them to keep abreast with their day to day activities.

With best wishes



Mrs. Chandrlekha Rawat  
Principal.

# Gayatri Mantra

ॐ भूर्भुवः स्वः  
तत्सवितुर्वरेण्यं  
भर्गो देवस्य धीमहि  
धियो यो नः प्रचोदयात्

Om:  
The one supreme God

Bhurbhuvah:  
Who is lord of this world and the worlds beyond

Svah:  
Who exists (Controls) by his own Omnipotence

Tat Saviturvarenyam:  
Of that enlightened Self (Noor) we make the choice to worship

Bhargo Devasya Dhimahi:  
Of that God we do the meditation in our mind

Dhiyo Yo Nah Prachodayat:  
May he impel us towards noble thoughts (and deeds)

## राष्ट्रीय गान

जन गण मन अधिनायक जय हे,

भारत भाग्य विधाता ।

पंजाब, सिन्धु, गुजरात, मराठा, द्राविड़, उत्कल, बंग,

विन्ध्य, हिमाचल, यमुना, गंगा उच्छल जलधि तरंग

तव शुभ नामे जागे, तव शुभ आशिष माँगे,

गाहे तव जय गाथा ।

जन गण मंगल दायक जय हे,

भारत भाग्य विधाता ।

जय हे ! जय हे ! जय हे !

जय जय जय, जय हे !

## National Anthem

(English Translation)

Thou art the ruler of the minds of all people,

Thou dispenser of India's destiny,

Thy name rouses the hearts of the Punjab, Sind,  
Gujarat and Maratha, of Dravid, Orissa and Bengal

It echoes in the hills of the Vindyas and Himalayas  
Mingles in the music of the Jamuna and Ganges

And is chanted by the waves of the Indian sea

They pray for thy blessings and sing thy praise

The saving of all people rests in thy hand

Thou dispenser of India's destiny

Victory, Victory, Victory to thee.

## राष्ट्रीय गीत

वंदे मातरम्

सुजलाम्, सुफलाम्, मलयज शीतलाम्,

शस्य श्यामलम् मातरम् ।

शुभ्र ज्योत्सना पुलकित यामिनीम्,

फुल्ल कुसुमित द्रुमदल शोभिनीम् ।

सुहासिनीम् सुमधुर भाषिणीम्

सुखदाम् वरदाम् मातरम् ।

वंदे मातरम् ।।

## The School Prayer

Where the mind is without fear;

And the head is held high;

Where knowledge is free;

Where the world has not been broken up

Into fragments

By narrow domestic walls;

Where words come out

From the depth of truth;

Where tireless striving

Stretches its arms

Towards perfection;

Where the clear stream of reason

Has not lost its way

Into the dreary desert sand

of dead habit.

Where the mind is led forward by thee

Into ever - widening thought and action;

Into that heaven of freedom,

My father,

Let my country awake.

Gurudev Rabindranath Tagore

# Calendar

2016

Jan						
S	M	T	W	T	F	S
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

  

Feb						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

  

Mar						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

  

Apr						
S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

  

May						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

  

June						
S	M	T	W	T	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July						
S	M	T	W	T	F	S
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

  

Aug						
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	1	2	3	4	5	6
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

  

Sept						
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

  

Oct						
S	M	T	W	T	F	S
30	31					1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

  

Nov						
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

  

Dec						
S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Jan						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

  

Feb						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

  

Mar						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

  

Apr						
S	M	T	W	T	F	S
30						1
2	3	4	5	6	7	8
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16	17	18	19	20	21	22
23	24	25	26	27	28	29

  

May						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

  

June						
S	M	T	W	T	F	S
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

July						
S	M	T	W	T	F	S
30	31					1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

  

Aug						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

  

Sept						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

  

Oct						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

  

Nov						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

  

Dec						
S	M	T	W	T	F	S
31						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

6 "Take up one idea. Make that one idea your life--think of it, dream of it, live on that idea. Let the brain, muscles, nerves, every part of your body, be full of that idea, and just leave every other idea alone. This is the way to success." Swami Vivekananda

# Academic Calendar - 2016-17

**March**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

**July**

S	M	T	W	T	F	S
31					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**November**

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**April**

S	M	T	W	T	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

**August**

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

**December**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**May**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**September**

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**January**

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**June**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**October**

S	M	T	W	T	F	S
30	31					1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

**February**

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				



# List of Holidays, 2016-17 (Only for Dipsites)

Sl. No.	On account of	Date	Day
1	Holi	23rd, 24th March 2016	Wednesday, Thursday
2	Good Friday	25th March 2016	Friday
3	Bohag Bihu	14th,15th,16th April 2016	Thursday, Friday, Saturday
4	Mahavir Jayanti	20th April 2016	Wednesday
5	May Day	1st May 2016	Sunday
6	Buddha Purnima	21st May 2016	Saturday
7	Id-UI-Fitr	6th July 2016	Wednesday
8	Independence Day	15th August 2016	Monday
9	Raksha Bandhan	18th August 2016	Thursday
10	Janmastami	25th August 2016	Thursday
11	Sankardev Tithi	3rd September 2016	Saturday
12	Id-UI-Zuha	12th September 2016	Monday
13	Vishwakarma Puja	17th September 2016	Saturday
14	Gandhi Jayanti**	2nd October 2016	Sunday
15	Moharram	12th October 2016	Wednesday
16	Kali Puja,Diwali	30th, 31st October 2016	Sunday, Monday
17	Chhat Puja	6th November 2016	Sunday
18	Guru Nanak Jayanti	14th November 2016	Monday
19	Magh Bihu	14th,15th January 2017	Saturday, Sunday
20	Netaji's Birthday**	23rd January 2017	Monday
21	Republic Day	26th January 2017	Thursday
22	Saraswati Puja	1st February 2017	Wednesday
23	ShivRatri	24th March 2017	Friday
24	Holi	13th,14th March 2017	Monday, Tuesday

**Final Confirmation of all holidays 3 days prior to the date mentioned, except National Holidays**

\*\*Celebration

# New Academic Session 2016-17

Class	Date	Day
PG I – Class II	4th April 2016	Monday
III – IX	30th March 2016	Wednesday
X	18th April 2016	Monday

Class	Date	Day
XI	4th April 2016	Monday
XII	16th March 2016	Wednesday

## Major Vacations

- Summer Vacation** : Begins from 12th June 2016, (Sunday) to 25th July 2016(Monday).  
School reopens on the 27th July 2016 (Wednesday) (for classes PG I to Class VIII)
- Begins from 25th June 2016 (Saturday) to 25th July 2016 (Monday).  
School reopens on 27th July 2016 (Wednesday) (for classes IX - XII)
- Begins from 26th June 2016 (Sunday) to 25th July 2016 (Monday).  
School reopens on 26th July 2016 (Tuesday) (for all teachers)
- 
- Durga Puja Vacation** : Begins from 8th October 2016 (Saturday) to 17th October 2016 (Monday); school reopens on 18th October 2016 (Tuesday)
- 
- Winter Vacation** : Begins from the 24th December 2016 (Saturday) for students and 25th December 2016 (Sunday) for teachers to 3rd January 2017 (Tuesday). School reopens on the 4th of January 2017 (Wednesday)

# School Timings

Class	Arrival	School Gate Closes at	Departure
PG I to Class II	7:45 am	7:50 am	11:45 am
III to V	8:50 am	9:00 am	1:50 pm
VI to XII	7:45 am	7:50 am	1:50 pm

# Visitor Timings

- Principal** : With Prior Appointment (Working Saturdays)
- Vice Principal** : With Prior Appointment on working days (2:30 p.m. to 3:30 p.m.)
- Head Mistress** : With Prior Appointment on working days (2:30 p.m. to 3:30 p.m.)
- In-Charges/ Deptt. Heads/Teachers**
- Sl. No. Classes Days Visiting Hrs**
- PG-I to Class II** : Mon to Fri 12:00 Noon to 1:00 p.m.  
1st, 3rd, & 5th Sat 8:00 a.m. to 9:00 a.m., 2:00 p.m. to 3:00 p.m.
- Classes III to V** : Mon to Fri & 1st, 3rd & 5th Sat  
8:00 a.m. to 9:00 a.m., 2:00 p.m. to 3:00 p.m.
- Classes VI to XII** : Mon to Fri & 1st, 3rd & 5th Sat  
8:00 a.m. to 9:00 a.m., 2:00 p.m. to 3:00 p.m.
- Hostel** : Through prior appointment from co-ordinator
- Administrative Office** : All working days

# Class Time Table

Period	0	I	II	III	IV	V	VI	VII	VIII
Time	.....	.....	.....	.....	.....	.....	.....	.....	.....
Monday									
Tuesday									
Wednesday									
Thursday									
Friday									
Saturday									

"Whenever you see a successful person, you only see the public glories,  
never the private sacrifices to reach them." Vaibhav Shah

# Academic Performance Record

Name : ..... Class & Sec. : .....

SL. No.	SUBJECT	Exam			Exam			Exam		
		Marks/ mm	Initial Trs	Initial Parents	Marks/ mm	Initial Trs	Initial Parents	Marks/ mm	Initial Trs	Initial Parents
1	English									
2	2nd Language									
3	Mathematics									
4	Physics/EVS									
5	Chemistry									
6	Biology									
7	History									
8	Civics									
9	Geography									
10	Economics									
11	3rd Language/Creative Writing									
12	Computers									
13	G.K.									
14	PD/Value Education									
15	EVE									

12 "Success? I don't know what that word means. I'm happy. But success, that goes back to what in somebody's eyes success means. For me, success is inner peace. That's a good day for me."  
Denzel Washington

# Academic Performance Record

Name : ..... Class & Sec. : .....

SL. No.	SUBJECT	Exam			Exam			Exam		
		Marks/ mm	Initial Trs	Initial Parents	Marks/ mm	Initial Trs	Initial Parents	Marks/ mm	Initial Trs	Initial Parents
1	English									
2	2nd Language									
3	Mathematics									
4	Physics/EVS									
5	Chemistry									
6	Biology									
7	History									
8	Civics									
9	Geography									
10	Economics									
11	3rd Language/Creative Writing									
12	Computers									
13	G.K.									
14	PD/Value Education									
15	EVE									

# Monthly Attendance Records

Month	No. of working days	No. of days present	Signature of class teacher	Signature of parent
April				
May				
June				
July				
August				
September				
October				
November				
December				
January				
February				
March	<b>Summative Assessment II / Unit test</b>			

# Examination Notes

Date

Signature of the Teacher




# Visit to the Infirmary

Date	Time	Illness & Medicine given	Signature of the Nurse	Signature of the Teacher	Signature of the Parent

# Visit to the Infirmary

Date	Time	Illness & Medicine given	Signature of the Nurse	Signature of the Class Teacher	Signature of the Parent

# Record of Absence

<b>Date</b>	<b>Reason</b>	<b>Signature of the Class Teacher</b>	<b>Signature of the Parent</b>



# Conduct in the Class Room

Date	Subject	Remark	Signature of the Teacher	Signature of the Parent/Guardian

# Conduct in the Class Room

Date	Subject	Remark	Signature of the Teacher	Signature of the Parent/Guardian

# Cases of Indiscipline

<b>Date</b>	<b>Reason</b>	<b>Signature of the Class Teacher</b>	<b>Signature of the Parent</b>

# Cases of Indiscipline

Date	Reason	Signature of the Class Teacher	Signature of the Parent



# Cases of Indiscipline

Date	Reason	Signature of the Class Teacher	Signature of the Parent

# Cases of Indiscipline

<b>Date</b>	<b>Reason</b>	<b>Signature of the Class Teacher</b>	<b>Signature of the Parent</b>

# Home Work Not Done

Date	Subject	Remark	Signature of the Teacher	Signature of the Parent/Guardian

# Home Work Not Done

Date	Subject	Remark	Signature of the Teacher	Signature of the Parent/Guardian

# Teacher's Remark

(To be signed by Parent/Guardian on the same day)

Date	Subject	Remark	Signature of the Teacher	Signature of the Parent/Guardian

# Teacher's Remark

(To be signed by Parent/Guardian on the same day)

Date	Subject	Remark	Signature of the Teacher	Signature of the Parent/Guardian

# Parent's/Guardian's Remark

<b>Date</b>	<b>Subject</b>	<b>Remark</b>	<b>Signature of the Teacher</b>	<b>Signature of the Parent/Guardian</b>

# Parent's/Guardian's Remark

Date	Subject	Remark	Signature of the Teacher	Signature of the Parent/Guardian

"If you can't explain it simply, you don't understand it well enough." Albert Einstein



# Record of Circulars Given from the Administrative Office

Date	Ref. No.	Subject	Signature of the Teacher	Signature of the Parent/Guardian

# Record of Circulars Given from the Administrative Office

Date	Ref. No.	Subject	Signature of the Teacher	Signature of the Parent/Guardian

# Materials Not Brought

Date	Subject	Remark	Signature of the Teacher	Signature of the Parent/Guardian

# Materials Not Brought

Date	Subject	Remark	Signature of the Teacher	Signature of the Parent/Guardian

"I find that the harder I work, the more luck I seem to have."  
Thomas Jefferson

# Improper Uniform

Date	Subject	Remark	Signature of the Teacher	Signature of the Parent/Guardian

# Improper Uniform

Date	Subject	Remark	Signature of the Teacher	Signature of the Parent/Guardian

# Record of Circulars Given

Date	Ref. No.	Subject	Signature of the Teacher	Signature of the Parent/Guardian

# Record of Circulars Given

Date	Ref. No.	Subject	Signature of the Teacher	Signature of the Parent/Guardian



# I am an Avid Reader

SL. No.	Title/Author	Date of issue	Date of Return	Signature of Librarian

# Tours and Excursions

TRIP (Session 2016-17)						
Sl. No.	Trip to	Tentative month	Class	Duration	Open For - boarders/ day scholars/ girls/ boys	Subject to Min no of students
1	Educational tour to USA (Kennedy Space Centre, Orlando, New York and Niagara Falls)	June/July (Summer holidays)	VI to XI	13 - 15 Days	All boys & girls	30
2	Educational tour to Jaipur, Udaipur and Agra	October	VI to XI	8 days	All boys & girls	25
3	Picnic	November	III-XII	1 day	Boarders (boys)	NA
4	Picnic	November	III-XII	1 day	Boarders (girls)	NA
5	Educational tour to Banglore, Mysore and Ooty	December	VI to XI	7 days	All boys & girls	25
6	Visit to Kaziranga NP	December	V	2 days	All boys & girls	65
7	Visit to Kaziranga NP	January	V	2 days	All boys & girls	65
8	Visit to Science Museum	January	III	1 day	All boys & girls	NA
9	Daylong outing	January	IV	1 day	All boys & girls	NA
10	Educational Tour to Thimphu and Paro	January	XI	7 days	boys & girls-Boarders	Mandatory
11	Educational Tour to Kolkata & Shantiniketan	March	VI	5 days	All boys & girls	22
12	Educational Tour to Kerala (Kochi, Munnar, Aleppy, Thekady)	March	VII	7 days	All boys & girls	22
13	Educational tour to Chandigarh, Shimla and Manali.	March	VIII	7 days	All boys & girls	22
14	Educational Tour to Thimphu and Paro or Auli for skiing, Rishikesh, Badrinath	March	IX	7 - 10 days	All boys & girls	30

# Tours and Excursions

ADVENTURE SPORTS PROGRAMME						
Sl. No.	Trip to	Tentative month	Class	Duration	Open For - boarders/ day scholars/ girls/ boys	Subject to Min no of students
1	Trekking to Dzuko Valley, Nagaland	June	X-XII	4 days	boys	25
2	High Altitude Trekking Expedition to Sandakphu	Sept/Oct	VI-X	7 Days	boys & girls	30
3		December	VI-X	7 Days	boys & girls	30
6		March	XI	7 days	girls	30
4	Adventure Training Camp (Rock Climbing, Rappeling and Trekking)	December	VI-VIII	3 days	boys & girls	75
5	Ski Course at Auli and Rishikesh-Delhi tour	Month and date as announced by GMVN	VI-VIII	8 days	boys & girls	25
7	High Altitude Trekking Expedition to Dzungri	March	XI	8 days	boys	20
8	Cave Expedition in Meghalaya	December	VIII-XI	2 days	boys	20
9			VIII-XI		boys	20
10	Winter Adventure Camp, Darjeeling	December	V-VI	6 Days	boys & girls	20



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# Assessment Schedule

## Classes I and II

### WEEKLY ASSESSMENT - I

Date	Day	Class - I	Class - II
2.6.16	Thursday	Maths	Maths
6.6.16 to 10.6.16	Mon to Fri	Computer	Computer
04.08.16	Thursday	EVS	EVS
11.08.16	Thursday	English	English
1.09.16	Thursday	Hindi	Hindi
08.09.16	Thursday	-----	Assamese/ Creative writing

### WEEKLY ASSESSMENT - II

Date	Day	Class - I	Class - II
03.11.16	Thursday	Maths	Maths
10.11.16	Thursday	EVS	EVS
17.11.16	Thursday	English	English
24.11.16	Thursday	Hindi	Hindi

### WEEKLY ASSESSMENT - III

Date	Day	Class - I	Class - II
19.01.17	Thursday	Maths	Maths
02.02.17	Thursday	EVS	EVS
09.02.17	Thursday	English	English
16.02.17	Thursday	Hindi	Hindi
23.02.17	Thursday	-----	Assamese/ Creative writing
27.02.17 to 03.03.17	Mon to Fri	Computer	Computer

- As the assessment schedule has been already given, parents are requested to plan their holidays accordingly.
- In case of a bandh on a test day, that particular test will be taken in the following day in the third and fourth periods. However the rest of the periods will be as per the routine of the day.



# Examination Schedule 2016-17

## Classes III – V (Middle Wing)

### Weekly Test I

Subject	Date	Days
Art	24.05.2016	Tuesday
GK	31.05.2016	Tuesday
Computer	02.08.2016	Tuesday
English	09.08.2016	Tuesday
Hindi	16.08.2016	Tuesday
Mathematics	23.08.2016	Tuesday
EVE	30.08.2016	Tuesday
3rd Language (V) Creative Writing/Assamese (III, IV)	06.09.2016	Tuesday

### Weekly Test II

Subject	Date	Days
Art	27.09.2016	Tuesday
GK	04.10.2016	Tuesday
Computer	25.10.2016	Tuesday
English	01.11.2016	Tuesday
Hindi	08.11.2016	Tuesday
Mathematics	15.11.2016	Tuesday
EVE	22.11.2016	Tuesday
3rd Language (V) Creative Writing/Assamese (III, IV)	29.11.2016	Tuesday

### Unit Test

Subject	Date	Days
Art	31.01.2017	Tuesday
GK	07.02.2017	Tuesday
Computer	14.02.2017	Tuesday
Unit Test	Tentative dates:	20.02.17 to 10.03.17

- **The marks of Weekly Test 1 and Weekly Test II will be taken into account in the last round of tests termed as Unit Test.**
- In case a child remains absent in any of the tests, an application along with a medical certificate should be submitted to the class teacher, citing the reason of absence. **Leave will not be granted if an application is not produced and his/her grades will get affected in Unit Test.**
- Each Weekly Test and Unit Test will carry 50 marks except G.K. and Computer.
- Marks distribution of G.K. & Computer: 30 marks in Weekly Test 1, 35 marks in Weekly Test 2 and 35 marks in Unit Test.
- No Half Yearly or Annual Examination will be conducted for III to V.
- As the Exam Schedule has already been mentioned, parents are requested to plan their holidays accordingly.
- In case of a Bandh on a test day, that particular test will be taken in the first two periods of the following day. However the rest of the periods will be as per the routine of the day.
- **No re-test will be conducted for any of the tests for an absentee.**

# Examination Schedule

## Classes VI – VIII

### Formative Assessment I

2nd May 2016 - 13th May 2016

### Formative Assessment II

3rd August 2016 - 17th August 2016

## Summative Assessment - I

Date	Day	Class VI	Class VII	Class VIII
29.08.16	Monday	EVE	EVE	EVE
01.09.16	Thursday	Computer	Computer	Computer
05.09.16	Monday	Drawing	Drawing	Drawing

❖ Main examination	Tentative dates
	13th September 2016 - 1st October 2016

❖ Depending on the CBSE examination directives for class IX and X

# Examination Schedule

## Classes VI – VIII

### Formative Assessment III

16th November 2016 - 30th November 2016

### Formative Assessment IV

9th January 2017 - 24th January 2017

## Summative Assessment - II

Date	Day	Class VI	Class VII	Class VIII
06.02.17	Monday	EVE	EVE	EVE
09.02.17	Thursday	Computer	Computer	Computer
13.02.17	Monday	Drawing	Drawing	Drawing

❖ Main examination	Tentative dates
	20th February 2017 - 10th March 2017

❖ Depending on the CBSE examination directives for class IX and X

- In case of unavoidable holidays the Formative Assessments / Summative Assessments will be held after the completion of the entire schedule of the Examination.
- Each Formative Assessment will be of 30 marks
- Formative Assessment I & II will be held before the Summative Assessment I and Formative Assessment III & IV will be held before the Summative Assessment II
- Any changes in the marks will be entertained only on the day the answer scripts are being shown to the students. If the student is absent, it is his/her responsibility to get the marks verified with the concerned examiners on the day of the reporting after the leave.

# Examination Schedule

## Class - IX

### Formative Assessment I

2nd May 2016 - 13th May 2016

### Formative Assessment II

3rd August 2016 - 17th August 2016

## Summative Assessment - I

**Summative Assessment I to be notified in due course of time as per CBSE directives**

### Formative Assessment III

16th November 2016 - 30th November 2016

### Formative Assessment IV

9th January 2017 - 24th January 2017

## Summative Assessment - II

**Summative Assessment II to be notified in due course of time as per CBSE directives**

- In case of unavoidable holidays the Formative Assessments / Summative Assessments will be held after the completion of the entire schedule of the Examination.
- There will be four rounds of Formative Assessments of 30 marks in each subject.
- Formative Assessment I & II will be held before the Summative Assessment I and Formative Assessment III & IV will be held before the Summative Assessment II.
- Summative Assessments will be held as per the instructions of the CBSE.
- Any changes in the marks will be entertained only on the day the answer scripts are being shown to the students. If the student is absent, it is his/her responsibility to get the marks verified with the concerned examiners on the day of the reporting after the leave.

**"Though no one can go back and make a brand-new start, anyone can start from now and make a brand-new ending." Carl Bard**

# Examination Schedule

## Class - X

### Formative Assessment I

2nd May 2016 - 13th May 2016

### Formative Assessment II

3rd August 2016 - 17th August 2016

## Summative Assessment - I

**Summative Assessment I to be notified in due course of time as per CBSE directives**

### Formative Assessment III

16th November 2016 - 30th November 2016

### Formative Assessment IV

9th January 2017 - 24th January 2017

## Summative Assessment - II

**Summative Assessment II to be notified in due course of time as per CBSE directives**

- In case of unavoidable holidays the Formative Assessments / Summative Assessments will be held after the completion of the entire schedule of the Examination.
- There will be four rounds of Formative Assessments of 30 marks in each subject.
- Formative Assessment I & II will be held before the Summative Assessment I and Formative Assessment III & IV will be held before the Summative Assessment II.
- Summative Assessments will be held as per the instructions of the CBSE.
- Any changes in the marks will be entertained only on the day the answer scripts are being shown to the students. If the student is absent, it is his/her responsibility to get the marks verified with the concerned examiners on the day of the reporting after the leave.

## Class XII Unit Test I

2nd May 2016 - 13th May 2016

**Half Yearly Examination 8th August 2016-31st August 2016**

# Pre Boards

In the month of December 2016

## Schedule to be notified in due course of time

- In case of unavoidable holidays the Unit Test/ Half-Yearly/ Pre-Board Examination will be held after the completion of the entire schedule of the Examination. Rest of the dates of various subjects would remain the same as given in the Time Table.
- There will be one round of Unit Tests of 50 marks in each subject.
- Half Yearly Examination will be of 100/70/80 marks in each subject.
- There will be no retests under any circumstances.
- Any changes in the marks will be entertained only on the day the answer scripts are being shown to the students. If the student is absent, it is his/her responsibility to get the marks verified with the concerned examiners on the day of reporting after the leave.

## PTM Dates (2016-17)

N.B. Attendance in the PTM is MANDATORY

Classes	1st PTM	2nd PTM	3rd PTM	4th PTM	5th PTM
PG I & II Class I & II	04th June 2016	1st October 2016	21st January 2017	To be notified later	-----
III - V	28th May 2016	24th September 2016	24th December 2016	To be notified later	-----
VI - VIII	11th June 2016	27th August 2016	29th October 2016	17th December 2016	To be notified later
IX - X	11th June 2016	27th August 2016	29th October 2016	17th December 2016	To be notified later
XI	24th September 2016	17th December 2016	To be notified later	-----	-----
XII	11th June 2016	24th September 2016	To be notified later	-----	-----

## Open House Dates

1st		2nd	
Class	Date	Class	Date
PG I-II	7th May 2016	PG I-II	3rd December 2016
III, IV, V	30th April 2016	III, IV, V	26th November 2016
VI-VIII	23rd April 2016	VI-X	22nd October 2016
IX, X	30th April 2016		
XI	30th April 2016		
XII	30th April 2016		

"Twenty years from now you will be more disappointed by the things that you didn't do than by the ones you did do. So throw off the bowlines. Sail away from the safe harbor. Catch the trade winds in your sails. Explore. Dream. Discover." Mark Twain

## General Guidelines

1. Read the contents of this almanac carefully and abide by the rules laid down by the school authorities.
2. Whenever you write to the school about your ward, always quote his/her full name, class, section and admission number.
3. Sending gifts to the teachers is strictly prohibited.
4. No child will be allowed to leave the school premises before the school is over unless the Principal or any competent authority in her absence has granted the permission. Parents are requested not to make any social engagements or medical appointments during working hours.
5. To get the best from the school for your child, you are advised to maintain close contact with the school. We earnestly recommend parents and guardians to look into their school almanac everyday and see that the lessons and homework assigned for the day are signed and done.
6. Parents are required to inform the school if there is any change in the address/telephone numbers.
7. The students should be encouraged to cultivate a habit of cleanliness and should be taught to maintain personal hygiene such as having clean ears, clipped nails and trimmed hair.
8. Should there be any infectious diseases in your house, please report the same to the school authorities. It is preferable not to send your ward to the school till the quarantine period is over.
9. As the medium of instruction in this school is English, students should be helped to follow their work easily and intelligently by a certain amount of regular reading and conversation in English at home.
10. Our school is a poly bag free zone. Parents are requested not to send or bring any items like lunch packs, stationery, craft articles etc. to school in poly bags.
11. It is appreciable to lodge a complaint related to bus at the school desk rather than at the stoppages. A written complaint to the Transport I/C or Discipline I/C will help us to sort out our problems effectively.
12. Any abusive language used by the student/parents/guardian for the transport staff shall be seriously dealt with.
13. Consult the school calendar, date sheets and other particulars and sign the almanac regularly.
14. Discourage private tuition.
15. Students travelling for the purpose of educational tours/excursions/workshops/sporting events/competitions held outside the school must necessarily have to bear all the expenses incurred as part of travel charges. However, registration, food and lodging of the students shall be taken care by the school.
16. Parents/guardians are advised not to be involved in physical or mental abuse of any fellow classmate/friend of their ward for any reason whatsoever. However, complaint may be lodged with the competent authority to resolve the matter.
17. Parents are requested to check the school website for any updates.

## Use of Unfair Means

- The school strongly believes that there is no second chance for a student who cheats. Students found using unfair means during an exam, will be given zero in that subject. No retest will be held. Students found using unfair means will not be considered for any Scholar Badge or award.

## Identity Card

1. Every student must wear an identity card.
2. If mutilated or lost, a new set of identity card will have to be purchased by the parents by giving an application on the prescribed form available at the administrative office along with the replacement charge of Rs 100 and the cost of the cardholder which is Rs 25. They must also ensure that the mutilated cards are immediately surrendered along with the application form.

## School Rules

1. Students should affix their photographs and write their required information duly signed by their parents in the space provided in the almanac.
2. Every student should carry his/her almanac to school everyday.
3. No slogan writing or scribbling is permitted on the school uniform worn during the school hours in the school premises.
4. Students are expected to respect all school property. No student should damage any school furniture, write or draw anything on the walls or in anyway, damage things belonging to others. Damage done by accident should be reported at once to the class teacher or to the Principal. Any damage done will be made good by the one who causes it.
5. No shouting or whistling is allowed in the school premises.
6. Change of classrooms between periods should be done in silence and in an orderly manner.
7. The school is not responsible for the goods lost. It is advisable not to bring valuables to the school.
8. Students are not allowed to carry mobile phones or any other electronic gadgets to the school campus.
9. No books, magazines, photographs, CDs, DVDs, pendrives etc. other than the reading books or library books should be brought to the school. The school reserves the right to check the school bags and uniforms of the students and seize the undesired materials found in their bags/possession.
10. Students who commute under the care of escorts should never leave the school before the escort arrives. In case of delay, they should inform the school office.



11. The school reserves the right to suspend or take strict disciplinary action against a student whose diligence or progress in studies is constantly unsatisfactory or whose conduct is harmful to the school community.
12. No student shall indulge in any of the following practices namely:
  - Spitting in or near the school premises
  - Rowdy and rude behavior
  - Resorting to violence in any form
  - Bursting crackers, throwing colours or painting faces within or near the school premises or in the school bus.
  - Bunking classes
13. Students should always remember that the school is judged by its conduct. They should greet elders of the school whenever and wherever they meet them. Students are expected to wish and be courteous to all the visitors in the school. Bullying and usage of foul language are punishable offences.
14. All students are expected to label their shoes, bags, blazers to avoid confusion.
15. Arms are not allowed in the campus, except the school's security establishment. Parents/Guardians/Visitors will be frisked for the safety and security of the students and are therefore, requested not to bring arms or armed guards inside the campus.

### **For the security of your ward inside the school campus the following points merit your kind attention:**

1. Parents are advised to adhere to the discipline norms of the school and be seated at the Front Office only. Movement in the academic block without written permission from the Front Desk is prohibited.
2. The school canteen is exclusively for the students and the staff. However parents can use it only during the PTM's

### **Entry to and Dispersal from the school**

1. Parents are prohibited from bringing their personal vehicles inside the school campus any time during the day except on the special occasions like School Carnival, PTM, Annual Function etc.
2. Parents/guardians/drivers who come to drop the children must do so at the main gate. It is suggested that the students must carry an umbrella or wear a rain coat depending on the weather conditions.
3. Students shall not be permitted to enter the main gate of the school after 7:50 am (SW&JW) / 9 am (MW) and without wearing their Identity Card. Thereafter, no request shall be entertained by the authorities. In such cases, the guardian's are requested to take their wards back. On 1st and 3rd Saturdays, the students of class V are required to enter the main gate by 7.45 am. Thereafter, no request shall be entertained by the authorities. In such cases, the guardians are requested to take their wards back.

4. Students coming by the personal vehicle must get themselves marked - present with the teacher standing at the main gate.
5. The parents using their personal conveyance for commuting their wards are requested to wait with the 2nd Identity Card of the child provided to them at the main gate to collect their wards. Without the Identity Card the parents shall have to undergo through a long office procedure which may take an hour.
6. In case of early departure parents need to send an almanac note to the class teacher through the student. However, kindly note that the student will not be handed over to any person not carrying the 2nd I- Card.
7. Parents of students (Class PG I to Class II) using their personal conveyance while departing from school are requested to enter the school premises at 12 noon only after all the school buses have left the premises. They should come directly to class Block C to collect their wards.
8. Students who do not pay the bus fee and use their personal conveyance for commuting must/will:
  - a. be dropped at the main gate of the school before 7:45 am (SW&JW) / 8:50 am (MW) in the morning.
  - b. wear their Identity Card and present the same before the teacher on duty at the main gate.
  - c. not be attending the dispersal assembly for National Anthem but shall line up at Anand Sarowar Park near the security post.
  - d. get their attendance marked at the time of departure.
  - e. not be allowed to go with their friends.
  - f. not be handed over to any person not carrying the 2nd I- Card. Hence, it is the responsibility of the parents to maintain the safety of the Identity Cards of their wards.
9. Students who pay the bus fee but many a times the parents drop/pick them to and from the school must/will:
  - a. do so at the main gate only after making an entry in the register/format available with the teacher standing at the main gate
  - b. be dropped at the main gate of the school before 7:45 am in the morning.
  - c. wear their Identity Card and present the same before the teacher on duty at the main gate.
  - d. not be attending the dispersal assembly for National Anthem but shall line up at Anand Sarowar Park near the security post.
  - e. get their attendance marked at the time of departure.
  - f. not be handed over to any person not carrying the 2nd I - Card. Hence, it is the responsibility of the parents to maintain the safety of the Identity Cards of their wards.

## Absence

1. It is compulsory for the students to have minimum 80% attendance.
2. Parents should use the leave sanction booklet and submit to the class teacher along with duly filled up 'Record of Absence' page given in the almanac.
3. All students returning after suffering from an infectious or contagious disease should produce a doctor's certificate permitting him/her to join the school.
4. Students suffering from the following diseases must observe the prescribed period of quarantine before returning to class:
  - a. Chicken pox - Till complete falling of the scabs.
  - b. Cholera - Till the child has completely recovered.
  - c. Measles - Two weeks after the rash disappears.
  - d. Mumps - Till the swelling has completely gone.
  - e. Whooping Cough - 6 weeks
  - f. Jaundice - Six weeks.
5. Repeated absence or unexplained absence for more than six consecutive days and more than 3 days immediately after a vacation renders the student liable to have his/her name struck off from the rolls without any notice. Re-admission may be granted only on fresh payment of the admission fee.
6. A student remaining absent in remedial classes but turning up for the regular class will be marked absent for the entire day.
7. Student absent for less than three days must submit 'leave record' in the almanac duly signed by the parent/guardian. Failing this, the student shall not be allowed to attend the school.
8. Students will get attendance on the day of PTM only if parents attend the PTM.

## Leave of Absence

1. Students who have been sick for more than five days will bring a medical certificate from their doctor on rejoining school. A copy of the certificate must be submitted and signed by the doctor in the school clinic for a follow-up.
2. All students will attend school on the opening day after each vacation. Those absent on account of any illness must present a medical certificate before they are admitted in the class.

## School Uniform

1. All the students must wear the uniform on school days and whenever and wherever representing the school.
2. All school uniforms with monogram must be purchased from the shop authorised by the school
3. Identity card with photograph of the student must be worn on every working day and for all school functions.
4. Students of classes III and above are to wear their house T-shirts and sports shoes during sporting events and games periods.
5. Students necessarily have to wear specified black shoes properly cleaned and polished.
6. Any sporting gear like trackpant, house T-shirt, trackjacket etc. is to be worn only on the days when students have sports classes.
7. It is mandatory for girls to wear track pants whenever and wherever they participate in any sporting activity. However the HOD Sports or coaches can decide on the outfit to be worn in the playing arena as per the rules and regulations of the sporting discipline.
8. Students not wearing uniform as specified above shall be debarred from attending classes. Repetition of the same renders the students liable to have his/her name struck off the rolls. Re-admission may be granted on specific assurance from the parent and subject to payment of fresh admission fees.

### Classes PG I to PG II

Boys		Girls	
Summer	Winter	Summer	Winter
Half sleeve check shirts, beige rompers, beige socks with maroon stripes and specified black shoes.	Full sleeve checkshirts, beige trousers, red pullover, beige socks with maroon stripes and specified black shoes. Red woollen cap (if reqd.)	Half sleeve check shirts, beige tunic, beige socks with maroon stripes and specified black shoes.	Beige trousers, full sleeve check shirts, red pullover, beige socks with maroon stripes and specified black shoes. Red woollen scarf/cap (if reqd.).

### Classes I to XII

White half sleeve shirt, belt, white shorts (up to class V), and white trousers (from class VI onwards), white socks with green stripes and specified black shoes.	White full sleeve shirts, grey trousers, grey school socks, green pullover, green blazer (classes VI to XII), belt, green tie and specified black shoes, black cap (if reqd.)	White half sleeved shirt, belt, white skirt, white pair of socks with green stripes, green hair band/rubber band and specified black shoes.	White full sleeve shirts, grey skirt, grey socks, green pullover, green blazer (classes VI to XII), belt, green tie, green hair band/rubber band and specified black shoes, black cap (if reqd.)
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## FEE RULES 2016-17

### ❖ Fees to be paid:

- at SBI South Guwahati Branch or any Branch of SBI in our **A/c no. 30678144631**.
  - by online transfer through 'State Bank Collect' window of the SBI website 'www.onlinesbi.com'
  - by online transfer directly from Bank Account or by NEFT.
- ❖ If fee is paid by NEFT/Online transfer, copy of the Receipt/ Acknowledgement slip/ Transaction slip must be submitted to the Accounts Department with particulars of the student, viz., Name, Class, Section, ID no. and the Quarter for which the fee have been paid, on the next working day after payment of the Fees. The details may also be forwarded via email at **dps.acc2fee@gmail.com**.
- ❖ Fees by any mode will not be accepted and/or collected at the School Office except post dated cheques **only at the time of admission/ renewal of admission**.
- ❖ Fee receipt is to be filled up in quadruplicate. **ID number of the student must be written on each folio of the fee receipt**. The Bank will retain the 1st and 2nd copy and the 3rd and 4th copy will be returned to the payee along with the fee booklet. The 3rd copy in turn is to be submitted to the Accounts Department of the School on the next working day after payment of the fee.
- ❖ Our banker will not accept fees by Cheques except SBI cheques, as cheques of other Banks cannot be cleared instantly. Hence, if the fee is to be paid by any non SBI cheques, the payment is to be made by NEFT.
- ❖ Late Fine @ ₹ **10.00 per day for Day School Fees** and ₹ **20.00 per day for Hostel Fees** from 11th day of the First month of the Relevant Quarter till the last day of the 1st month and thereafter @ ₹ **50.00 per day for Day School Fees** and ₹ **100.00 per day for Hostel Fees** from 1st day of the 2nd month of the Relevant Quarter till the date of payment (including holidays) is leviable for failing to deposit the Fees by the due date on 10th of the relevant Quarter.
- ❖ If the Fee is paid after the Due Date, **it must be paid along with applicable late fine**.
- ❖ In case of dishonour / non clearance of Cheques, the fee is to be paid only in Cash and only at the South Guwahati Branch of SBI along with cheque dishonour charges of Rs. 200/- and late fine as applicable.
- ❖ Fees may be paid in advance for entire Academic Session in Cash / by Cheque / Draft or by Online / Electronic Transfer, at the time of admission / renewal of admission.
- ❖ Apart from Admission, Annual and IT Fee (as applicable), Tuition Fee, Bus Fee and Boarding Fee (as applicable) must be paid for entire Academic Year, i.e., from April to March.
- ❖ Before applying for Transfer Certificate / withdrawal of the student from the School, three months advance notice is to be given to the School or in lieu 3 months Fee is to be paid to the School.
- ❖ If a student is withdrawn from the School, Fees for the whole of the relevant Quarter shall have to be paid.
- ❖ In case the School Bus service is discontinued at any time during the session, the facility cannot be re-availed in the same session unless payment for the unavailed period is made in totto. Bus fee for the periods of Holidays, Vacations and Leaves (including study leaves) must be paid.
- ❖ **In the event of non payment of School Fees within 3 months from the pay by date applicable for the relevant Quarter, the Student may be debarred from attending his/ her Classes.**
- ❖ Query relating to any fee matters to be addressed to the following email id of the Accounts Department - **dps.acc2fee@gmail.com**.
- ❖ **Bank Account details for payment of Fees:**
- Account Name : Delhi Public School Guwahati.  
Account No. : 30678144631  
Bank & Branch : State Bank of India, South Guwahati Branch, Ulubari, Guwahati.  
IFS Code : SBIN0001244.

# Fee Structure

(For Day Scholars : Academic Session 2016 - 17)

SL. No.	Particulars	Refundable/ Non-refundable	Fee	Payment Schedule
1	Admission Forms and Prospectus	Non-refundable	1000.00	Once on purchase of Forms & Prospectus
2	Registration fee	Non-refundable	1000.00	Once at the time of form submission
3	Admission fee	Non-refundable	40,000.00	Once at the time of new admission
4	Annual fee	Non-refundable	22,000.00	At the time of new admission and annually at the beginning of every session
5	Security Deposit	Refundable - only on withdrawal from the school	10,000.00	Once at the time of new admission
6	Tuition fee for Classes PG –I to X	Non-refundable Quarterly	11,400.00	1st installment at the time of admission / beginning of new session (before 10th of April) and subsequently by 10th of July, October and January
7	Tuition fee for classes XI & XII (Science)	Non-refundable Quarterly	14,400.00	1st installment at the time of admission / beginning of new session (before 10th of April) and subsequently by 10th of July, October and January
8	Tuition fee for classes XI & XII (Commerce & Arts)	Non-refundable Quarterly	14,100.00	1st installment at the time of admission / beginning of new session (before 10th of April) and subsequently by 10th of July, October and January
9	Bus Fee for PG I to XII (all routes)	Non-refundable Quarterly	7,200.00	1st installment at the time of admission / beginning of new session (before 10th of April) and subsequently by 10th of July, October and January

- There shall be no reminders for fee payment.

"If you want to make a permanent change, stop focusing on the size of your problems and start focusing on the size of you!" T. Harv Eker

# Fee Structure

(For Hosteler : Academic Session 2016 - 17)

SL. No.	Particulars	Refundable/ Non-refundable	Fee	Payment Schedule
1	Admission Forms and Prospectus	Non-refundable	1000.00	On purchase of forms & Prospectus
2	Registration fee	Non-refundable	1500.00	On registration
3	Admission fee	Non-refundable	65,000.00	On admission
4	Annual fee	Non-refundable	35,000.00	At the time of new admission and annually at the beginning of every session
5	Security Deposit	Refundable - only on withdrawal from the school	20,000.00	Once at the time of new admission
6	IT Fee	Non-refundable	5,000.00	At the time of new admission and annually at the beginning of every session
7	Boarding and Lodging charge	Non-refundable - Quarterly	49,000.00	1st installment at the time of admission / beginning of the session (before 10th of April) and subsequently by 10th of June, September and December
8	Tuition fee for Classes upto X	Non-refundable - Quarterly	11,400.00	1st installment at the time of admission / beginning of the session (before 10th of April) and subsequently by 10th of June, September and December
9	Tuition fee for classes XI & XII (Science)	Non-refundable - Quarterly	14,400.00	1st installment at the time of admission / beginning of the session (before 10th of April) and subsequently by 10th of June, September and December
10	Tuition fee for classes XI & XII (Commerce & Arts)	Non-refundable - Quarterly	14,100.00	1st installment at the time of admission / beginning of the session (before 10th of April) and subsequently by 10th of June, September and December
11	Bursary Deposit	Rs. 5000/- to be deposited at the time of Admission / along with the 1st Quarterly fee as advance towards personal Sundry Expenses of the student. Any surplus expenses in a quarter by a student to be paid by the parents along with the fees for the following quarter.		

## Disciplinary Measures

The following disciplinary measures shall be adopted by the school depending on the gravity of the offence committed.

Proper enquiry/investigations where necessary, shall be conducted before awarding punishment.

1. Oral warning and counselling
2. Written warning
3. Fine
4. Withdrawal of bus facilities for misbehaviour in the school bus (Parents will be responsible for fetching them and leaving them to the school).
5. Suspension/Expulsion: The student will be warned and counselled for the first time. If unacceptable behavior persists, the Principal retains the right to suspend or expel a student outright if the offence is of a very serious nature. The Principal will have the right to withhold the character certificate of any student whose conduct is not in keeping with the rules laid down by the school.
6. Keeping in view the discipline and security aspects of our Dipsites within the school campus, please be informed that students availing the school bus facility or commuting to school by private vehicle are hereby required to reach the school campus on time i.e. 7:45 am for Classes PG-I to II, and Classes VI – XII; and 9:50 am for Classes III-V.
7. **Students arriving after 7:50 am shall not be allowed to enter the school campus and those arriving between 7.45 am – 7.50 am shall be brought to the Principal’s office and observe detention for a period in the library. Thereafter the students would be permitted to attend normal classes and would be given attendance as per the attendance guidelines.**
8. **For classes III-V the students arriving after 9.00 am would not be allowed to enter the school campus.**
  - Students must carry the class out pass whenever they come out of the class.
  - If a student is caught without class out pass, he/she will be detained after the school and parents will be informed over the phone.
  - If he/she is caught thrice in a month then he/she will be detained for one week after school and parents will be informed through a diary note by class teacher.
  - Also, take note of the following points:

Sl. No.	Nature of Misbehaviour	Nature of Penalty/Action taken
1	Not wearing proper uniform	Almanac Note to the parent/guardian
2	Not completing homework on time	Detention in break time or after school to complete homework
3	Misbehaving with teachers and classmates	Suspension from school
4	Eating during class hours	Eatables will be taken away
5	Vandalism, substance abuse	Suspension from school
6	Bunking classes, use of abusive language	Detention
7	Causing damage to the school property	Fine will be imposed as deemed fit
8	Bringing Cameras and Cell Phones to school	Confiscation
9	For not maintaining silence during examination and cheating	Deduction of marks, no re-test
10	For littering the classroom, stairs and corridors	Area to be cleaned by such students
11	Tattoos/Gels/Spikes/middle parting/ straightening and colouring of hair	Debarred from attending classes after one warning
12	Boys having hair length or style beyond crew cut length	The service of the school barber shall be availed without notice
13	Girls wearing short skirt or skirt above knee length	Debarred from attending the classes and length of the skirt would be increased
14	Bringing Cosmetics to school	Confiscation
15	Bringing soft drinks, energy drinks etc.	Confiscation
16	Not bringing school bags	Confiscation of the bag brought and jute bag to be issued
17	Not wearing school shoes	Shoes will be taken away and sandals would be provided
18	Speaking in vernacular language	Students may be asked to deliver a speech on any given topic in English in the assembly
19	Bringing of cigarettes, gutka etc.	Parents will be called. After one written undertaking from parents, the student will be debarred from attending the classes if found again.



## ICT and Cyber Security

Internet is available for students for educational purposes. However strict disciplinary action as deemed fit will be taken against those who do not take the following points into consideration while accessing the internet and social networking sites

- Respect other users' personal data (for example photos), and not to post these data without the users' consent.
- Keep passwords undisclosed, even from best friends, and choose difficult passwords to that purpose
- Not to harass/bully others on the internet.
- Avoid strangers online, and report harmful or any sort of suspicious behaviour encountered online.
- Respect other people's intellectual property on the internet.
- Be able to have freedom of expression on the internet, but at the same time respect other people's identities and values.
- Help friends and younger children navigate safely on the internet.
- Protect image and self esteem in the digital world, as in the real world.
- Always cross check the validity of online information.
- Navigate only to websites appropriate for one's age, respect age restrictions and read 'Policy' and 'Terms' of the websites used.
- Downloading undesirable materials.
- Pen drives and CD's should not be brought to school without the written permission of the teacher or concerned authority.

## Swimming Rules

Swimming is compulsory in DPS Guwahati. It is mandatory for students to reach the swimming pool and report to their coach/instructor in case of his/her presence in the school, failing which the student will be liable for necessary action to be taken by the competent authority. Those who are medically unfit, need to produce a medical certificate for not swimming. Students suffering from any water borne diseases are strictly prohibited from entering the pool. DPS Guwahati Swimming pool is a private pool, and only students of the school and authorized members of the school may use its facilities.

- The students are strictly forbidden from going near/into the pool unless the trainer accompanies them.
- The swimming pool facilities can only be availed as per the given timing.
- All swimmers must swim in proper costume and bring with them towels, soaps, caps etc.
- Students should not leave the swimming pool till the lessons/practices are over. Permission to leave the pool can be granted by the swimming coach/lifeguard in exceptional case.
- The safety precaution, as enforced by the lifeguard/coach, must be observed.
- The school reserves the right to restrict entry on account of misconduct, misbehaviour or improper swimming attire.
- Changes made in the regulations shall be informed to all the students and will be binding under all circumstances.
- Splash & Shallow pools are for beginners only.
- School will not be responsible for any valuables lost in the pool premises.
- Though the school takes utmost care, yet school shall not be held responsible for any mishap in or around the swimming pool area.

## Library Rules

The School Library is open to all bonafide students of the school. One book will be issued to a student, per week to promote reading habits. Students have to observe the following library rules:

1. Students are allowed to enter the library only with their own Library Reader's Cards.
2. Students are allowed to borrow books only on their own cards.
3. Reference books are not for issue. These books can be consulted within the Library premises only. Books other than reference books are issued for one week. If the books are returned late without a valid reason, the students will be given detention with a penalty of asking him/her to be at the library and complete the necessary assignment provided by the librarian.
4. Books marked, disfigured or damaged will have to be replaced by the same/recent edition or paid for by the borrower after paying one and a half times the cost of the book.
5. Students are not allowed to bring their personal books or belongings inside the library.
6. Book misplaced is a book lost.
7. Library card must be returned at the end of each academic session. Students who have passed Class X will not be issued a fresh library card unless the old card is deposited.
8. In case the library card is lost, a duplicate card will be issued in the next class on payment of Rs 100.
9. Footwear (Shoes, slipper, sandals etc.) is strictly prohibited inside the library. The same should be kept at the designated place, outside the library.
10. Any type of discussion is strictly prohibited inside the library premises as it is the most peaceful place in the school campus. Kindly maintain its dignity.

## School Tailor/Book Shop

To facilitate uniformity and design, parents are required to buy school uniform from the authorised tailor shop. Students are required to buy all school bags and stationery items from the authorised book shop.

## Extra classes for special students

Special classes are held after school for students from VI to XII and before school for III to V if they are observed to require special attention. School transport will be available which will ply on predetermined routes or the routes as informed to the students in advance. Students of Class IX & X will be given tutorials as and when required to prepare them for all types of questions in the end term exam.

## School Transport

Students can avail the school transport subject to the availability of seats and the feasibility of plying of the bus on the desired route. The routes of the school buses are drawn up well in advance and the parents should consult the school transport In-charge for necessary details. It will be the responsibility of the guardian to escort the child to and from the respective bus stoppage.

## Bus Rules

1. All students using the school bus are expected to be at the bus stop at least 5 minutes before the arrival time of the bus. Also note that the buses will not wait for the late comers.
2. The stoppages are prepared keeping in view the safety of all bus commuters; hence do not ask the drivers to make any changes in the stoppages.



## Lost and Found

Any lost belongings of the student found in the school premises or in the bus would be kept in the sports faculty. Students are required to identify and collect their articles from the same after they enter their name in the register maintained by the In-charge.

## Medical and Infirmary Record

(To be filled by the Parent/Guardian)

1. Blood Group .....
2. Specific disease (s) suffered in the past: .....
3. Operation(s) undergone in the past, if any .....
4. Allergy, if any .....
5. Any disease for which the child is on regular medication .....

## Medical Contingency

Albeit, we take good care of every dispute, in case of any medical contingency, the school will administer the required first aid and immediately take the child to a nearby doctor/medical centre. Any medical expenses incurred thereby will be borne by the parent/guardian sooner or later. The school under any circumstance shall not be responsible for any medical and unforeseen event that the student might face while travelling by the school bus, while in the school campus or while on tour/excursion or visit outside the school campus.

## Co-Curricular Activities

**Indoor Sports** - Table Tennis, Badminton, Pool & Billiards, Taekwondo, Chess, Yoga.

**Outdoor Sports** - Tennis, Cricket, Basketball, Football, Volleyball, Skating.

Equipments like racquets, TT bats are to be brought by the students as per the choice of sport. Evening sport is given as an option to form the school teams in various sporting disciplines and events. Whenever the number of students opting for a particular game is beyond the capacity of the sporting arena, the sports committee of the DPS Guwahati makes the selection as per the performance of the students.

## Performing Arts

- |                 |                  |                      |
|-----------------|------------------|----------------------|
| • Dance         | • Creative Dance | • Violin             |
| • Bharat Natyam | • Instrumental   | • Tabla              |
| • Kathak        | • Guitar         | • Indian Vocal Music |
| • Sattriya      | • Keyboard       |                      |
| • Odissi        |                  |                      |

## Literary Activities

- |                    |                 |
|--------------------|-----------------|
| • Quiz             | • Debate        |
| • Extempore        | • Recitation    |
| • Group discussion | • Graphic Panel |

## Recreation

- |         |            |
|---------|------------|
| • Chess | • Aerobics |
| • Yoga  | • Swimming |

## Hobbies Clubs

- |                           |                                 |
|---------------------------|---------------------------------|
| • Heritage Club           | • Astronomy Club                |
| • Consumer Awareness Club | • Wild Life Conservation Club   |
| • Health Club             | • Environment Conservation Club |
| • Literary Club           | • Know Your Neighborhood Club   |
| • Quiz Club               | • Photography Club              |
| • Creative Virus Club     | • Energy Club                   |
|                           | • Commerce Club                 |

All the activities mentioned above are inter house/inter class, which take place throughout the year consistently.

# Activities/Competitions

## Junior Wing

Dates	Competitions
5.05.16	English Recitation class II
19.05.16	English Recitation class I
28.07.16	Hindi Recitation class II
5.09.16	Drawing Competition class PG-I to class II
15.09.16	Hindi Recitation class I
22.09.16	Handwriting Competition class PG-I to class II
20.10.16	Solo Song Competition class I
27.10.16	Solo Song Competition class II
8.12.16	Extempore class I
15.12.16	Extempore class II
27.01.17	Solo Dance Competition class II
17.02.17	Solo Dance Competition class I
8.03.17	Quiz class II
9.03.17	Quiz class I

# Events

## Junior Wing

Month	Events
April	Rongali Bihu, Earth Day
May	Mothers Day,
June	World Environment Day, Fathers Day
August	Independence Day, Janmashtami, Id, Friendship Day
September	Teachers Day, Swimming Gala, Vishwakarma puja, Grandparents Day
October	Durga puja, Diwali, Gandhi Jayanti, Id-UI-Zuha
November	Children's Day, Guruparv, Muharram, Annual Sports
December	Christmas
January	Magh Bihu, Republic Day
March	Holi

"If you don't design your own life plan, chances are you'll fall into someone else's plan. And guess what they have planned for you? Not much." Jim Rohn

# INTER HOUSE COMPETITION (M.W) 2016-17

## Class III, IV & V

DATE	EVENTS	CLASS
12th April	1st house meeting	III, IV, V
19th April	Council Members Selection	III, IV, V
26th April	Handwriting competition Poster making with slogan	III, IV, V
3rd May	English Recitation	III, IV, V
10th May	Hindi Recitation	III, IV, V
17th May	Solo Song	III, IV, V
7th June	Keyboard	III, IV, V
13 th September	Violin	III, IV, V
20th September	Solo Dance Diya Decoration Pot Decoration	III IV V
18th October	House Meeting (Quiz Prelims)	III, IV, V
25 th October	Tabla	III, IV, V
6th December	Quiz Final	V
13th December	Quiz Final	IV
20th December	Quiz Final	III
17th January	Extempore	III, IV
24th January	Extempore	V

# Assembly Dates

## For Class PG I and Class II

Date	Day	Class Wise	Theme
5.4.16	Tuesday	II, PG-I	General Assembly (Music Faculty)
19.4.16	Tuesday	II	Earth Day
26.4.16	Tuesday	II	Mother's Day
3.5.16	Tuesday	II	Work is worship
10.5.16	Tuesday	II	Punctuality
17.5.16	Tuesday	PG-I	Good habits
24.5.16	Tuesday	PG-I	Disaster Management
7.6.16	Tuesday	II	Environment Day
2.8.16	Tuesday	II	Friendship Day
9.8.16	Tuesday	II	Independence Day
16.8.16	Tuesday	II	Always help others
23.8.16	Tuesday	II	Raksha Bandhan
30.8.16	Tuesday	PG-I	Janmashtami
13.9.16	Tuesday	PG-I	Cleanliness
20.9.16	Tuesday	II	Disaster Management
27.9.15	Tuesday	II	Gandhi Jayanti
21.12.16	Wednesday	II	Christmas
10.1.17	Tuesday	II	Magh Bihu
24.1.17	Tuesday	II	Republic Day
31.1.17	Tuesday	II	Importance of Water
7.2.17	Tuesday	II	Nature
7.3.17	Tuesday	II	Holi

"To be successful you must accept all challenges that come your way. You can't just accept the ones you like." Mike Gafka



# Assembly Dates

## For Class PG II and Class I

Date	Day	Class Wise	Theme
8.4.16	Friday		General Assembly (Music Faculty)
22.4.16	Friday	I	Earth Day
29.4.16	Friday	I	Mother's Day
6.5.16	Friday	I	Work is worship
13.5.16	Friday	I	Punctuality
20.5.16	Friday	PG-II	Good habits
27.5.16	Friday	PG-II	Disaster management
3.6.16	Friday	I	Environment Day
5.8.16	Friday	I (2 sec)	Friendship Day
12.8.16	Friday	PG-II	Independence Day
19.8.16	Friday	PG-II	Always Help Others
26.8.16	Friday	I, PG-II	Raksha Bandhan

Date	Day	Class Wise	Theme
2.9.16	Friday	I	Teacher's Day
9.9.16	Friday	I, PG-II	Id-UI-Zuha
16.9.16	Friday	I	Cleanliness
23.9.16	Friday	I, PG-II	Disaster Management
30.9.16	Friday	I, PG-II	Gandhi Jayanti
7.10.16	Friday	I (2 sec)	Durga Puja
28.10.16	Friday	I, PG-II	Diwali
11.11.16	Friday	Teachers	Children's Day
6.1.17	Friday	I (2 sec)	General Assembly
13.1.17	Friday	I	Magh Bihu
20.1.17	Friday	I	Republic Day
3.2.17	Friday	I	Importance of Water
10.2.17	Friday	I	Nature

## Assembly Dates Classes III

Date	Day	Theme
30/03/16	Wednesday	General Assembly for classes III, IV, V
07/04/16	Thursday	Cultural Heritage of Assam
11/04/16	Monday	Special Bihu Assembly
28/04/16	Thursday	Global Warming
05/05/16	Thursday	May Day
12/05/16	Thursday	Mothers Day
19/05/16	Thursday	Buddha Purnima
26/05/16	Thursday	Working in Harmony
02/06/16	Thursday	Great leaders of India
09/06/16	Thursday	Environment Day
04/08/16	Thursday	Freedom and Responsibility
11/08/16	Thursday	Independence Day
01/09/16	Thursday	Janmastami
08/09/16	Thursday	Caring and sharing
15/09/16	Thursday	Id ul Zaha
22/09/16	Thursday	World Tourism Day
29/09/16	Thursday	World Non Violence Day
07/10/16	Friday	Durga Puja Special Assembly
28/10/16	Thursday	Diwali
03/11/16	Thursday	Disaster Management
10/11/16	Thursday	Guru Nanak Jayanti
17/11/16	Thursday	World Peace
24/11/16	Thursday	Healthy Habits
01/12/16	Thursday	Importance of Physical Exercise
08/12/16	Thursday	World Literacy Day
15/12/16	Thursday	Seasons
23/12/16	Friday	Christmas Special Assembly III, IV, V
12/01/17	Thursday	Magh Bihu Special Assembly III, IV, V
19/01/17	Thursday	Republic Day
02/02/17	Thursday	Protection of endangered species
09/02/17	Thursday	Save Water

# Assembly Dates Classes IV

Date	Day	Theme
30/03/16	Wednesday	General Assembly for classes III, IV, V
06/04/16	Wednesday	Cultural Heritage of Assam
11/04/16	Monday	Special Bihu Assembly
27/04/16	Wednesday	Global Warming
04/05/16	Wednesday	May Day
11/05/16	Wednesday	Mothers Day
18/05/16	Wednesday	Buddha Purnima
25/05/16	Wednesday	Working in Harmony
01/06/16	Wednesday	Great leaders of India
08/06/16	Wednesday	Environment Day
10/08/16	Wednesday	Independence Day
17/08/16	Wednesday	Raksha Bandhan
24/08/16	Wednesday	Janmastami
31/08/16	Wednesday	Caring and sharing
07/09/16	Wednesday	Id ul Zaha
14/09/16	Wednesday	Women Power
21/09/16	Wednesday	World Tourism Day
28/09/16	Wednesday	World Non Violence Day
07/10/16	Friday	Durga Puja Special Assembly III, IV, V
19/10/16	Wednesday	General Assembly
26/10/16	Wednesday	Diwali
02/11/16	Wednesday	Disaster Management
09/11/16	Wednesday	Guru Nanak Jayanti
16/11/16	Wednesday	World Peace
23/11/16	Wednesday	Healthy Habits
30/11/16	Wednesday	Importance of Physical Exercise
07/12/16	Wednesday	World Literacy Day
14/12/16	Wednesday	Seasons
23/12/16	Friday	Christmas Special Assembly III, IV, V
12/01/17	Thursday	Magh Bihu Special Assembly III, IV, V
18/01/17	Wednesday	General Assembly
25/01/17	Wednesday	Republic Day
01/02/17	Wednesday	Protection of endangered species
08/02/17	Wednesday	Save Water

# Assembly Dates Classes V

Date	Day	Theme
30/03/16	Wednesday	General Assembly for classes III, IV, V
04/04/16	Monday	Cultural Heritage of Assam
11/04/16	Monday	Special Bihu Assembly
18/04/16	Monday	General Assembly
25/04/16	Monday	Global Warming
02/05/16	Monday	May Day
09/05/16	Monday	Mothers Day
16/05/16	Monday	Buddha Purnima
23/05/16	Monday	Working in Harmony
30/05/16	Monday	Great leaders of India
06/06/16	Monday	Environment Day
01/08/16	Monday	Freedom and Responsibility
08/08/16	Monday	Independence Day
22/08/16	Monday	Raksha Bandhan
29/08/16	Monday	Janmastami
05/09/16	Monday	Id ul Zaha
19/09/16	Monday	World Tourism Day
26/09/16	Monday	World Non Violence Day
07/10/16	Friday	Durga Puja Special Assembly III, IV, V
24/10/16	Monday	Diwali
07/11/16	Monday	Guru Nanak Jayanti
21/11/16	Monday	Disaster Management
28/11/16	Monday	Healthy Habits
05/12/16	Monday	World Literacy Day
12/12/16	Monday	Seasons
23/12/16	Friday	Christmas Special Assembly III, IV, V
12/01/17	Thursday	Magh Bihu Special Assembly III, IV, V
16/01/17	Monday	General Assembly
23/01/17	Monday	Republic Day
30/01/17	Monday	Protection of endangered species
06/02/17	Monday	Save Water

"I owe my success to having listened respectfully to the very best advice, and then going away and doing the exact opposite." G. K. Chesterton

# Housewise Assembly Dates

## Senior Wing (Classes VI-VIII) 2016-17

A significant aspect of education is to allow the child to think creatively. Keeping this in mind the SCHOOL ASSEMBLIES have been structured and arranged for various houses. The concept behind conducting these assemblies is to enter the world of the child and appreciate his/her imagination, encourage questions and a sense of wonder that helps him/her to look at the world in a whole new way.

Date	Day	Class wise	Focal Theme Commemorating	Performing Art
31st March	Thursday	Council (XI, XII)	Education is not the filling of a pail but lighting of a fire	Music faculty
4th April	Monday	VII, VIII	The best source we have today to look at is to make our tomorrow bright	Instrumental (keyboard)
7th April	Thursday	VII, VIII	World health day	Instrumental (violin)
11th April	Monday	VII, VIII	Spring festivals	Bihu performance
18th April	Monday	VII, VIII	World Heritage Day	Vocal (western)
21st April	Thursday	VII, VIII	Importance of teaching of Mahabir	Vocal (Indian)
25th April	Monday	VII, VIII	Importance of book and reading Habit	Dance (Kathak)
28th April	Thursday	VII, VIII	Rights and Duties- two faces of the same Coin	Instrumental (Tabla)
5th May	Thursday	Brahmaputra VII, VIII	Contribution of Nobel laureate Rabindranath Tagore	RabindraSangeet
9th May	Monday	Cauvery VII, VIII	Contributions of Jean Henry Daunt	Dance (Sattriya)
12th May	Thursday	Ganges VII, VIII	Internet is so big, so powerful and pointless that for some people it is a complete substitute of life	Vocal (Indian)
16th May	Monday	VII, VIII	Importance of family in our life	Instrumental (Guitar)
19th May	Thursday	VII, VIII	Importance of teaching of Buddha	Dance (Kathak)
23rd May	Monday	VII, VIII	National Anti terrorism Day	Vocal (Western)
26th May	Thursday	VI, VIII	Cyber bullying	Dance (Bharatnatyam)
30th May	Monday	VI, VIII	Harmful effect of tobacco	Instrumental (tabla)
2nd June	Thursday	VI, VIII	Book as a perfect gift	Instrumental (violin)

# Housewise Assembly Dates

## Senior Wing (Classes VI-VIII)

Date	Day	Class wise	Focal Theme Commemorating	Performing Art
6th June	Monday	VI, VIII	Nature always tends to act in the simplest way	Instrumental (keyboard)
9th June	Thursday	VI, VIII	Be the change you want to see in other	Dance (kathak)
28th July	Thursday	VI, VIII	World Hepatitis Day	Dance (Sattriya)
1st August	Monday	Narmada VII, VIII	Technology contribute to great juvenile crime rate	Instrumental (violin)
4th August	Thursday	Brahmaputra VI, VIII	Coping with Peer Pressure	Vocal (western)
8th August	Monday	Cauvery VI, VIII	Quit India movement	Patriotic song
11th August	Thursday	Ganges VI, VIII	Believe in Karma	Vocal (bor geet)
22nd August	Monday	VI, VIII	Friendship- a million little things	Instrumental (Keyboard)
8th September	Thursday	VI, VIII	International literacy Day	Vocal (Bhupendra sangeet)
15th September	Thursday	VI, VIII	Hindi day	Vocal (Indian)
19th September	Monday	VI, VIII	The best source we have today to look at to make our tomorrow bright	Vocal (Jayanta Sangeet)
22nd September	Thursday	VI, VIII	Noble laureates of the world	Instrumental (Keyboard)
26th September	Monday	VII, VIII	The pursuit of perfection	Dance (Kathak)
29th September	Thursday	VII, VIII	World Peace Day	Instrumental (Tabla)
3rd October	Monday	VII C, VIII B	Gandhi's contributions towards independent India	Vocal (Goalpariya Lokgee)
6th October	Thursday	VII D, VIII C	Celebration of Durga Puja	Dance
20th October	Thursday	VII, VIII	National solidarity day	Patriotic song
24th October	Monday	VII, VIII	United nation day	Vocal (western)
27th October	Thursday	VII, VIII	Joy of music	Instrumental and vocal
3rd November	Thursday	VII, VIII	Imitation is limitation	Dance (Bharatnatyam)
7th November	Monday	VII, VIII	World cancer awareness day	Instrumental( keyboard)

"The greater the artist, the greater the doubt. Perfect confidence is granted to the less talented as a consolation prize." Robert Hughes

# Housewise Assembly Dates

## Senior Wing (Classes VI-VIII)

Date	Day	Class wise	Focal Theme Commemorating	Performing Art
10th November	Thursday	VII, VIII	Transport day	Dance (Bharatnatyam)
17th November	Thursday	Narmada VI, VIII	The pursuit of perfection	Bhupendra Sangeet
21st November	Monday	Brahmaputra VIII, VII	Women empowerment	Instrumental (Guitar)
24th November	Thursday	Cauvery VIII, VII	National Integration Day	Vocal (Western)
28th November	Monday	Ganges VIII, VII	Duties and Rights of a consumer	Vocal (Western)
1st December	Thursday	VI, VIII	Worlds AIDS day	Instrumental (Tabla)
5th December	Monday	VI, VIII	Facebook addiction disorder	Instrumental (Keyboard)
8th December	Thursday	VI, VIII	Destiny is not a matter of chance it is a matter of choice	Instrumental (Tabla)
12th December	Monday	VI, VIII	Great Leaders of India	Instrumental (Keyboard)
15th December	Thursday	VI, VIII	Where there is will there is way	Instrumental (Violin)
19th December	Monday	VI, VIII	Try to be rainbow in someone's cloud	Vocal (Indian)
22nd December	Thursday	VI, VIII	Importance of Christmas	Instrumental (Guitar)
5th January	Thursday	VI, VIII	Year we had	Dance (Bharatnatyam)
12th January	Thursday	Narmada VIII, VI	Maghbihu/ makarsankranti	Vocal (Indian)
16th January	Monday	Brahmaputra VI, VIII	Concentio (unity and harmony)	Vocal (Western)
19th January	Thursday	Cauvery VI, VIII	Care for elderly	Dance (Satrya)
30th January	Monday	VI, VIII	India a land of spiritual willingness	Vocal (Rabha sangeet)
2nd February	Thursday	VI, VIII	How to cope with exam pressure	Instrumental (Guitar)

### Important:

- **Assemblies** (House on duty) will be conducted on Mondays and Thursdays.
- **Assemblies should be creative and they should have flavors of some important days/ festivals/ events/ spectacle that correspond.**
- House In-charges Teachers will be notified for any contingencies pertaining to assemblies.
- The house on duty should ensure the smooth functioning of the Morning Assembly.

# HOUSEWISE-CLASSWISE ASSEMBLY DATES

## Senior Wing (Classes IX – XII)

A significant aspect of education is to allow the child to think creatively. Keeping this in mind the SCHOOL ASSEMBLIES have been structured and arranged for various houses. The concept behind conducting these assemblies is to enter the world of the child and appreciate his/her imagination, encourage questions and a sense of wonder that helps him/her to look at the world in a whole new way.

Wednesday - XII – SWQ; XI -MWQ			Friday – Class X – SWQ; Class IX – MWQ	
Date	Day	Class/ house	Focal Theme Commemorating	Performing Art
16th March	Wednesday	XII	National Vaccination Day	Vocal (Indian) Music Faculty
30th March	Wednesday	XII	Universal Brotherhood	Instrumental (Guitar)
1st April	Friday	IX	Education for All	Vocal (Western)
6th April	Wednesday	XI, XII	Yoga and Meditation	Dance (Bharatnatyam)
8th April	Friday	IX, X	World Health Day (WHO)	Instrumental (Tabla)
13th April	Wednesday	XI, XII	Bohag Bihu	Dance (BIHU)
22nd April	Friday	IX, X	Earth Day	Instrumental (Keyboard)
27th April	Wednesday	XI,XII	Forensic Sciences	Instrumental (Violin)
29th April	Friday	IX, X	Bioinformatics	Vocal (Indian)
4th May	Wednesday	Brahmaputra XI	International Energy Day	Instrumental (Guitar)
6th May	Friday	Cauvery IX, X	Mother's Day	Dance (Bharatnatyam)
11th May	Wednesday	Ganges XI	Aeronautical engineering and space technology	Vocal (Western)
13th May	Friday	Narmada IX, X	International Family Day	Instrumental (Tabla)
18th May	Wednesday	XI, XII	World Telecommunication Day	Instrumental (Keyboard)
20th May	Friday	IX, X	Buddha Purnima	Instrumental (Violin)
25th May	Wednesday	XI, XII	Operational Research/ Clinical psychology	Vocal (Indian)
27th May	Friday	IX, X	Conservation of the Environment	Instrumental (Guitar)
1st June	Wednesday	XI, XII	World No Tobacco Day	Dance (Kathak)
3rd June	Friday	IX, X	Child protection and Child Rights	Vocal (Western)
8th June	Wednesday	XI, XII	Environmental Laws	Instrumental (Tabla)
10th June	Friday	IX, X	World Day against Child Labour	Instrumental (Keyboard)
24th June	Friday	IX, X	International Day Against Drug Abuse and Illicit Trafficking	Instrumental (Violin)
27th July	Wednesday	XI,XII	Importance and steps for conservation of forests.	Vocal (Indian)

"Always bear in mind that your own resolution to success is more important than any other one thing." Abraham Lincoln



# Housewise-Classwise Assembly Dates

## Senior Wing (Classes IX - XII)

Wednesday - XII – SWQ; XI -MWQ			Friday – Class X – SWQ; Class IX – MWQ	
Date	Day	Class/ house	Focal Theme Commemorating	Performing Art
29th July	Friday	IX, X	World Hepatitis Day	Instrumental (Guitar)
3rd August	Wednesday	Cauvery XI, XII	Anti Nuclear Day	Dance (Sattriya)
5th August	Friday	Ganges IX, X	Sadbhavna Divas	Vocal (Western)
10th August	Wednesday	Narmada XI, XII	Quit India Movement Day	Instrumental (Tabla)
12th August	Friday	Brahmaputra IX, X	International Youth Day	Instrumental (Keyboard)
17th August	Wednesday	Ganges XI, XII	Independence Day	Instrumental (Violin)
19th August	Friday	Narmada IX, X	Green Chemistry and Engineering: Innovation for a sustainable future	Vocal (Indian) Patriotic songs Hindi/ Assamese
24th August	Wednesday	Brahmaputra XI, XII	Janmasthami	Instrumental (Guitar)
26th August	Friday	Cauvery IX, X	Freedom Fighters of Assam	Dance (Sattriya)
31st August	Wednesday	Narmada XI, XII	National Sports Day	Vocal (Western)
2nd September	Friday	IX, X	Our Rich Cultural Heritage	Instrumental (Tabla)
7th September	Wednesday	XI, XII	Indian Musical Maestro	Vocal (Indian)/ Bhajan
9th September	Friday	IX, X	International Day Of Literacy	Instrumental (Violin)
14th September	Wednesday	XI, XII	World First Aid Day	Instrumental (Keyboard)
16th September	Friday	Brahmaputra IX, X	World Ozone Day	Bhupendra Sangeet
21st September	Wednesday	XI, XII	World Alzheimer's Day	Instrumental (Guitar)
23rd September	Friday	Cauvery IX, X	International Day of Peace	Dance (Bharatnatyam)
28th September	Wednesday	XI, XII	Chartered Accountancy	Vocal (Western)
30th September	Friday	Ganges IX, X	International Day for the Elderly	Instrumental (Tabla)
5th October	Wednesday	XI, XII	World Animal Day	Instrumental (Keyboard)
7th October	Friday	IX, X	Durga Puja	Instrumental (Violin)
19th October	Wednesday	XI, XII	World Food Day	Vocal (Indian)
21st October	Friday	IX, X	Career in Foreign Languages	Instrumental (Guitar)
26th October	Wednesday	XI, XII	Care for Flora And Fauna	Dance (Kathak)
28th October	Friday	IX, X	Deepawali/ KaliPuja	Vocal (Western)
2nd November	Wednesday	XI, XII	National Integration day	Instrumental (Tabla)
4th November	Friday	IX, X	Regenerative Medicine	Instrumental (Keyboard)
9th November	Wednesday	Narmada XII	World Cancer Awareness Day	Instrumental (Violin)
11th November	Friday	IX, X	Guru Nanak Dev's Birth Anniversary	Vocal (Indian)
16th November	Wednesday	Cauvery XII	World Diabetics Day	Instrumental (Guitar)
18th November	Friday	Ganges IX, X	Veterans Day	Dance (sattriya)

# Housewise-Classwise Assembly Dates

## Senior Wing (Classes IX - XII)

Wednesday - XII – SWQ; XI -MWQ			Friday – Class X – SWQ; Class IX – MWQ	
Date	Day	Class/ house	Focal Theme Commemorating	Performing Art
23rd November	Wednesday	Narmada XI	Duties and Rights of a consumer	Vocal (Western)
25th November	Friday	Brahmaputra IX, X	Thanksgiving Day	Instrumental (Tabla)
30th November	Wednesday	XI, XII	Worlds AIDS Day	Instrumental (Keyboard)
2nd December	Friday	IX, X	Chemistry and the Law	Instrumental (Violin)
7th December	Wednesday	XI, XII	Values and Belief System	Vocal (Indian)
9th December	Friday	IX, X	Human rights Day	Instrumental (Guitar)
14th December	Wednesday	XI, XII	National Energy Conservation Day	Dance (Bharatnatyam)
16th December	Friday	IX, X	UNICEF Day	Vocal (Western)
21st December	Wednesday	XI, XII	Kisan Divas	Instrumental (Tabla)
23rd December	Friday	IX, X	Christmas	Instrumental (Keyboard)
4th January	Wednesday	XI, XII	Feel Proud – Join Indian Army	Instrumental (Violin)
6th January	Friday	IX, X	Importance Of Organic Farming	Vocal (Indian)
11th January	Wednesday	XI	National Youth Day	Instrumental (Keyboard)
13th January	Friday	Cauvery IX, X	Magh Bihu	Instrumental (Violin)
18th January	Wednesday	XI	Army Day	Vocal (Indian)
20th January	Friday	Ganges IX	Be an AIR Warrior – Career in Indian Air Force.	Instrumental (Guitar)
25th January	Wednesday	XI	Republic Day	Dance (Kathak)
27th January	Friday	Narmada IX	Martyr’s day	Vocal (Western)
1st February	Wednesday	XI, XII	World Wetlands Day	Instrumental (Violin)
3rd February	Friday	IX, X	Fight Against Corruption	Vocal (Indian)
8th February	Wednesday	XI, XII	Bhakti Movement In Assam	Instrumental (Guitar)
10th February	Friday	IX, X	Sarojini Naidu’s Birth Anniversary	Dance (sattriya)
15th February	Wednesday	XI, XII	Pollution, A Man Made Hazard	Vocal (Western)
17th February	Friday	IX, X	Education for All	Instrumental (Tabla)
22nd February	Wednesday	XI, XII	National Science Day	Instrumental (Keyboard)

### Important:

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"Would you like me to give you a formula for success? It's quite simple, really: Double your rate of failure. You are thinking of failure as the enemy of success. But it isn't at all. You can be discouraged by failure or you can learn from it, so go ahead and make mistakes. Make all you can. Because remember that's where you will find success." Thomas J. Watson

# Cultural Fest (Inter House Cultural and Literary Competitions)

For classes IX – XI – 25th, 26th, 27th & 28th October, 2016

For classes VI – VIII – 1st and 3rd Saturday of every month

1. Group Song	9. Guitar	17. Mock Parliament
2. Tabla Solo	10. Regional Song	18. Recitation
3. Spell Bee	11. Violin	19. Choreography
4. Western Song	12. Battle of brains (Quiz)	20. Declamation
5. Classical Dance	13. Extempore	21. Folk Dance
6. Creative Dance	14. Symposium (Debate)	22. Model Making
7. Graphic Panel	15. Group Discussion (Cross Fire)	23. Poster Making
8. Keyboard	16. Perform the News Paper (play)	

## Sports Schedule

Sports Week	
Classes	Dates
PG-I & II	29th November 2016
Class I	28th November 2016
Class II	25th November 2016
Class III	1st December 2016
Class IV	2nd December 2016
Class V	3rd December 2016
VI, VII, VIII	7th, 8th, 9th December 2016
IX, X, XI	13th, 14th, 15th December 2016

Swimming Gala	
Classes	Dates
PG-I & II	26th September 2016
Class I	27th September 2016
Class II	28th September 2016
Class III	26th October 2016
Class IV	27th October 2016
Class V	28th October 2016
VI, VII, VIII	7th, 8th, 9th December 2016
IX, X, XI, XII	13th, 14th, 15th December 2016

## House Soft Board Displays

### Senior Wing

SI No	Date	Theme
1	22th April 2016	Spring Festival - Around The world
2	27th May 2016	Media - More sensational than responsible
3	29th July 2016	Superstition - Myth or Fact
4	30th August 2016	Freedom Fighters of North East
5	8th November 2016	Cyber Bullying
6	5th December 2016	Vision 2017
7	31st January 2017	Time to Reflect

# How to Reach

