



**HOSTEL CIRCULAR**

Ref: DPSG/CIR/16-17/ADMN:10

Date: 09/04/2016

Dear Parent,  
Greetings!

Please be notified of the following:

1. Summer vacation for boarders of classes III to VIII is from 12<sup>th</sup> June to 26<sup>th</sup> July 2016 and for boarders of classes IX to XII is from 25<sup>th</sup> June to 26<sup>th</sup> July 2016 .
2. Departure of boarders of classes III to VIII from the hostel premises will come into effect on 11<sup>th</sup> June (Saturday) after PTM. Parents / local guardians may contact the hostel reception in person to collect their ward(s).
3. For boarders who intend to take the Imphal / Agartala / Dibrugarh / Silchar / Aizwal bound flight during departure on 11-06-16 and 24-06-16 may send a copy of air ticket to [coordinator.dpsghostel@gmail.com](mailto:coordinator.dpsghostel@gmail.com) along with letter of authority / travel undertaking for systematic dispersal of students. It is recommended that the booking be made as mentioned below:

**A) DEPARTURE  
CLASS III - VIII**

SL NO	DATE	FROM	TO	FLIGHT NO	FLIGHT NAME	DEP.	ARR.
01	11/06/16	GUWAHATI	AIZWAL	9W-2873	JET KONNECT	14:15 HRS	15:20 HRS
02			AGARTALA	SG-152	SPICE JET	13:15 HRS	14:05 HRS
03			SILCHAR	9W-2877	JET KONNECT	08:25 AM	09:20 AM
04			DIBRUGARH	9W-7079	JET KONNECT	12:30 HRS	13:25 HRS
05			IMPHAL	9W-7048	JET KONNECT	13:00 HRS	13:55 HRS

**DEPARTURE  
CLASS IX - XII**

SL NO	DATE	FROM	TO	FLIGHT NO	FLIGHT NAME	DEP.	ARR.
01	24/06/16	GUWAHATI	SILCHAR	9W-2877	JET KONNECT	08:35 AM	09:25 AM
02			AGARTALA	SG-152	SPICE JET	13:15 HRS	14:05 HRS
03			IMPHAL	9W-7048	JET KONNECT	13:00 HRS	13:55 HRS
04			AIZWAL	9W-7067	JET KONNECT	13:00 HRS	13:55 HRS
05			DIBRUGARH	9W-7079	JET KONNECT	12:30 HRS	13:25 HRS

**B) RETURN  
CLASS III - XII**

SL NO	DATE	FROM	TO	FLIGHT NO	FLIGHT NAME	DEP.	ARR.
01	26/07/16	SILCHAR	GUWAHATI	9W-2880	JET KONNECT	12:45 HRS	13:30 HRS
02		AGARTALA		SG-169	SPICEJET	14:35 HRS	15:30 HRS
03		IMPHAL		6E-128	INDIGO	12:15 HRS	13:05 HRS
04		AIZWAL		9W-2874	JET KONNECT	14:30 HRS	15:40 HRS
05		DIBRUGARH		9W-7080	JET KONNECT	13:55 HRS	14:55 HRS

4. You are requested to fill up the LETTER OF AUTHORITY / TRAVEL UNDERTAKING attached herewith so that the boarders of Guwahati – Imphal / Agartala / Silchar / Dibrugarh / Aizawl flight maybe escorted to the airport. The TRAVEL UNDERTAKING is to reach us in hard copy. The same may also be e-mailed with the scanned signature of the parent / guardian.
5. For Classes III to XII school reopens on 27<sup>th</sup> July 2016 (Wednesday).
6. All boarders of class III to XII must report back on 26-07-15 in between 3 p.m to 5 pm to the hostel. However, students traveling back by Air and who need to be picked up must travel by flight as stated above only with a prior written intimation to the school authority and a school representative will receive the students from the airport only.
7. On joining students are also required to furnish an original fitness certificate and relevant medical records duly signed by a registered medical practitioner.
8. Timings for Parent –Teacher -Meet for boarders on 11<sup>th</sup> June, 2016 is given below:
  - Class III – V-- 8:30 AM – 12:00 NOON
  - Class VI-VIII -- 8:30 AM – 12:00 NOON

The PTM Clearance Slip must necessarily be collected from concerned class teachers and on submission of the same the hostel coordinator will issue the out pass.

With sincere regards,

Principal



**LETTER OF AUTHORITY/TRAVEL UNDERTAKING**

I Mr. / Mrs..... Father / mother of Master/Ms..... permit the competent authority of Delhi Public School Guwahati to escort my child till the visitor's lounge of the Guwahati Airport. I shall reach at the arrival lounge of..... airport at .....am/pm to receive my child and thereafter report the school authorities telephonically immediately, about his/her arrival.

I do understand the risk involved while traveling; hence, I will not hold the school authorities responsible for any untoward incident that may take place once the child has entered the airport.

.....  
Signature of the Parent/Guardian with date

Name.....